

Elk Grove Unified School District



Home of the Raptors

Rio Cazadero High School
2023-2024
Parent/Student Handbook

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Like us on Facebook: [facebook.com/riocazaderohs/](https://www.facebook.com/riocazaderohs/)

Schoolwide Learner Outcomes

Rio Cazadero High School

In order to:

Develop academic skills and knowledge

Students will:

- ◆ Meet or exceed California standards in Language Arts and Mathematics
- ◆ Evaluate and apply information from multiple sources
- ◆ Apply logical methods for solving problems

In order to:

Stimulate a sense of curiosity and a desire to learn

Students will:

- ◆ Be challenged to view education as a quest for new experiences and opportunities
- ◆ Gain knowledge about their abilities, strengths and interests
- ◆ Develop a personal post-secondary plan

In order to:

Develop skills that will facilitate effective communication

Students will:

- ◆ Read, listen and analyze information purposefully
- ◆ Demonstrate acquired skills through competent writing, speech and other means
- ◆ Communicate point of view with respect and sensitivity to others

In order to:

Develop in students a tolerance, appreciation, respect, and acceptance of cultures – their own as well as those of others

Students will:

- ◆ Gain a knowledge of the history and culture of people around the world
- ◆ Become aware of cultural differences and contributions
- ◆ Articulate the impact of intolerance and disrespect

In order to:

Develop social and personal skills that will enable students to be responsible citizens, family members and workers

Students will:

- ◆ Develop and exhibit respect for each other during times of interaction
- ◆ Examine and analyze situations in which a person's actions have had an impact on the larger community
- ◆ Demonstrate an ability to work effectively as a member of a team

Rio Cazadero High School Bell Schedule 2023-2024

Monday Schedule

Period	Time
1	8:30 – 9:10
Transition	9:10 – 9:20
2	9:20 – 10:00
Transition	10:00 – 10:10
Advocacy	10:10 – 10:30
Transition	10:30 – 10:40
3	10:40 – 11:20
Transition	11:20 – 11:30
Lunch	11:30 – 12:00
4	12:00 – 12:40
Dismissal	12:40

Tuesday – Friday Schedule

Period	Time
1	8:30 – 9:40
Transition	9:40 – 9:50
2	9:50 – 11:00
Transition	11:00 – 11:10
Lunch	11:10 – 11:40
3	11:40 – 12:50
Transition	12:50 – 1:00
4	1:00 – 2:10
Dismissal	2:10

The following days will also be on the Monday schedule:

Friday, October 6, 2023

Friday, December 15, 2023

Tuesday, January 2, 2024

Friday, March 8, 2024

Thursday, May 23, 2024

Friday, May 24, 2024

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Welcome to Rio Cazadero High School. Rio Cazadero High School is a continuation high school in the Elk Grove Unified School District and serves students who will benefit from an alternative setting providing in-person instruction. As a smaller school with reduced class sizes, we are able to provide a more personalized and flexible approach which allows us to focus on individual student needs in a safe environment.

Rio Cazadero High School has a strong academic tradition and the program is designed to challenge students. Rio Cazadero High School is accredited through the Western Association of Schools and Colleges (WASC). The academic program is aligned with the standards and expectations of the Elk Grove Unified School District and the State of California.

The program at Rio Cazadero High School helps to provide the support and assistance required for gaining the skills and knowledge that will enable students to be successful in school and beyond. Each student who attends Rio Cazadero High School is assigned an Advocacy teacher who is there to assist the student and provide guidance. To further help students, the school provides a strong network of other supports for academic and personal needs to help all students be successful.

The staff at Rio Cazadero High School is here to assist students and parents in achieving their academic and personal goals. Please feel free to contact me if you have any questions.

A handwritten signature in black ink that reads "Doug Wendle". The signature is written in a cursive, flowing style.

Doug Wendle
Principal

EGUSD Board of Education

Beth Albiani
 Nancy Chaires Espinoza
 Carmine S. Forcina
 Gina Jamerson
 Anthony “Tony” Perez
 Michael Vargas
 Sean J. Yang

EGUSD Administration

Christopher R. Hoffman, Superintendent
 Mark Cerutti, Deputy Superintendent, Education Services and Schools
 Chad Sweitzer, Assistant Superintendent of Schools, Secondary Education
 Chantelle Albiani, Director, Secondary Education
 Richard Gutierrez, Director, Secondary Education
 TBD., Director, Secondary Education
 Sue Hubbard, Director, College and Career Connections
 Nicole N. Brown, District Head Counselor

Rio Cazadero High School Staff**Administration/Counseling**

Doug Wendle Principal
 Dolores Moore Vice Principal
 Cynthia Cortes School Counselor
 Linda Gordon PBIS Coordinator

Teaching Staff

Sara Anderson EL Teacher/Coordinator
 Shelby Antes English
 John Archie, Sr. CTE – Video Production, Technology
 Heidi Brown Science
 Lieu Huynh Art, Math
 Katabe Katabe Social Sciences
 Aaron Lombardi Social Sciences
 Melina Maffei English
 April Mederios English
 Sarah Pulse Strategies, Math
 Lucy Stewart Math

Support Staff

Diane Araiza Registrar
 Charlea Carey Campus Supervisor
 Emma Winkler Psychologist
 Cindy Gilgun. Secretary
 Steve Her Custodian
 Gayle Silvey Data Processor
 Chelsie Vasquez Program Implementer
 TBD Para-educator

Admissions

Rio Cazadero High School is an alternative education option for 11th and 12th grade students. Students may be referred by a comprehensive high school. Families wishing to enroll a student in the school may contact the school office at (916) 422-3058 for enrollment information.

Voluntary Transfer Agreement

All students enrolled at Rio Cazadero HS are here as voluntary transfers and the principal has the sole discretion of accepting or rejecting the voluntary transfer. Since Rio Cazadero High School is an alternative program, transportation to and from school is the responsibility of the parent/guardian. To maintain enrollment status, students need to meet school behavior and attendance expectations which are included in the handbook. Families of students enrolled at Rio Cazadero High School are hereby informed their child is attending as part of the Voluntary Transfer Agreement. If any part of the agreement is violated, the administration may disenroll the student and revoke the Voluntary Transfer Agreement. If there are questions or the student is unable to meet the expectations, families can meet with administration to discuss educational options, which may include enrolling in the comprehensive high school for the student's home address.

Visitors

Rio Cazadero High School welcomes parents and community members to visit the school and encourages them to contact the school in advance to make sure the person(s) that they wish to see will be available. All visitors must check in with the school office upon arrival. It is the desire of the school to share our program with others and, at the same time, to minimize disruption of instruction. Student age visitors are not permitted.

Requests for Records

To request academic or attendance records a "Rio Cazadero Office Request" must be completed. Allow 1-2 business days to receive the completed request. Verification of enrollment status requires students to be enrolled and attending for at least 2 weeks as per the Voluntary Transfer Agreement. Another option is to email a request with Legal Name, Date of Birth, picture of your Photo ID and where to send transcripts to the registrar.

Attendance

For many students who have not been successful in school, attendance is a major factor. We encourage students, families and staff to work together and make a concerted effort to improve student attendance. Good attendance is important not only to be successful at school, but to ensure success beyond school.

Enrollment at RCHS is voluntary. If a student's actual attendance falls below 90%, the student may be disenrolled and advised to return to their home school. Actual attendance refers to the student being present and does not include excused absences.

Students must get absences excused by note or a phone call from a parent or guardian. Students who need to check out before the scheduled end of their school day will need to arrange permission in the office and verification from the parent, guardian or emergency contact.

Parents will be notified about students with poor attendance. If the problem continues, a conference will be scheduled and an improvement plan developed.

Credit

The maximum credit that can be earned in a semester by any student is 45 for a total of 90 credits in one year or 50 per semester/100 a year for students in 12th grade.

Credits are earned by passing classes with a grade of “D” or better. Students who enter later in the term may qualify for partial credit.

Special Projects

Students with good attendance may earn credit for projects outside regular classes. Credits earned through any combination of special projects are not to exceed 10 credits or to exceed credit earned in regular courses. **THE PRINCIPAL MUST APPROVE ALL SPECIAL PROJECTS IN ADVANCE.** If there is a timesheet involved, it must be signed by the parent/guardian, coach, or adult supervisor.

Projects may include:

1. **Career Exploration Projects:**
Credit may be awarded for career exploration when participating in programs or activities that do not qualify for regular work experience. These activities need to help students connect school to the world of work.
2. **Community Service Projects:**
Credit may be awarded for service which benefits the greater community such as volunteering at a community organization or coaching youth sports.
3. **Physical Education Projects:**
Credit may be awarded for supervised non-school activities including sports, regular gym workouts, and classes. All PE projects must be signed off by the Principal every month and need to be signed by a coach, instructor, gym manager or another approved adult supervisor.

Advanced Education

Students who are enrolled at Rio Cazadero High School may also be enrolled and receive credits through other programs including Community College, Career Technical Education (CTE) and Work Experience. Students and parents should be aware that credits earned in these programs are still subject to the maximum credit allowance. All coursework needs prior approval by the principal.

Grades & Credits

Grades are important and reflect the quality of student work. However, credit is an essential indication of student progress. A student has the opportunity to earn 20 or more credits each term.

Grading Policy

Grades and credits are earned by students based on satisfactorily meeting course objectives. Teachers will base grades on student coursework and assessments. Questions or disputes regarding grades should first be discussed with the classroom teacher.

Grade Standards

A	Excellent academic performance
B	Good academic performance
C	Average academic performance
D	Minimum academic performance
P	Pass; acceptable academic performance when a letter grade is inappropriate for the course
NP	No Pass; unacceptable academic performance
I	Incomplete; given at the discretion of the teacher for work in progress

Graduation Requirements

A total of 220 credits are required to graduate. Class standing is determined by the year that the student entered high school. All students are also required to demonstrate proficiency in technology. All students must earn 10 credits of Math in 12th grade, even if they have already satisfied the Math credit requirement.

E.G.U.S.D. Continuation H.S. requirements:

English	40
World History	10
US History	10
US Government (Senior year)	5
Economics (Senior year)	5
Physical Education	20
Math	30
Math 1 (all students).....	(10)
Life Science	10
Physical Science.....	10
World Language or Fine Arts or CTE class.....	10
Health.....	5
Geography	5
Electives	Variable

E.G.U.S.D Comprehensive H.S. requirements:

In addition to the above, students graduating from comprehensive high schools will need to complete either 40 credits in math and 20 in science or 30 credits in math and 30 in science

plus 10 credits in foreign language and 10 credits in fine arts or 20 credits in foreign language.

The Curriculum

The curriculum offered at Rio Cazadero High School is tailored to be meaningful and challenging for students, encouraging academic and personal growth. It is designed to promote increased skill development and acquisition of knowledge as well as to increase awareness about the world in which we live. Rio Cazadero High School also believes that it is important to encourage students to think and make decisions based on information and a set of strong personal values.

In order to accomplish these goals, instruction at Rio Cazadero High School uses a variety of instructional materials. Since the school seeks to prepare students to become responsible adults, some issues and contents are more mature. The school encourages parents/guardians to discuss coursework with students.

The Elk Grove Unified School District engages in a very careful review process for all of our instructional materials, textbooks, and novels. Our review process is very important because we want to ensure that your children have the best possible instructional tools.

If you have concerns or questions, please call the school and discuss the matter with your child's teacher or the principal. Further concerns may be addressed by calling the Curriculum and Professional Learning at the Education Center at (916)686-7748. We welcome the opportunity to discuss these concerns with you. As an alternative school, Rio Cazadero High School is willing to explore alternatives where appropriate.

Academic Code of Conduct

The staff of Rio Cazadero High School expects the highest standards of honesty and fairness from all students. Promoting the ideals of education, responsibility and self-discipline are essential. Therefore, to protect everyone's right to a fair and meaningful evaluation, this ACADEMIC CODE OF CONDUCT has been adopted.

- A student who exhibits any behavior that in the judgment of the teacher indicates dishonesty while taking an examination or quiz may receive no credit for that exercise and it may not be made up.
- A student who copies an assignment from another student may receive no credit for that assignment, and the student who allows an assignment to be copied may also receive no credit.
- A student who takes another student's written assignment or project without permission may receive no credit for that assignment and may face discipline under the provisions for theft in the student discipline policy.
- A student who displays unethical behavior such as plagiarism or cheating, and/or is involved in any other activity for the purpose of cheating, altering, or falsifying records, removing or copying of any materials (student, teacher, or other), etc., may be disciplined as follows:
 - A. A student enrolled in the course in which the infraction occurred may receive no credit for the assignment/examination for which the infraction takes place. The student may also be suspended. In addition, the infraction may affect any

awards or honors the student may receive. This will be at the discretion of the principal.

- B. A student NOT enrolled in a course, however, who is involved in such an infraction, may be disciplined in accordance with the student discipline policy.

Any unauthorized person who electronically adds, alters, damages, deletes, or destroys any data, including grades, attendance and/or discipline history, or who knowingly allows another person to engage in such conduct, is subject to suspension, expulsion, and arrest. (E.C. 48900 (f), E.C. 48900 (g), and Penal Code 502.)

The above code has been approved for use at schools in the Secondary Division of the EGUSD. For questions or comments, please contact the Principal at the school or the office of Secondary Education at 686-7706.

Adult Students

Students who are 18 or older may be allowed to remain enrolled at Rio Cazadero High School as long as they are productive, have good attendance and demonstrate appropriate behavior. Students who have completed four years of high school may be allowed to return for a fifth year with the permission of the principal.

Diplomas/Graduation

The program at Rio Cazadero High School is fully accredited by the Western Association of Schools and Colleges, and graduates receive a regular EGUSD high school diploma that reads “Rio Cazadero High School.” Rio Cazadero High School has a very nice graduation ceremony that celebrates the achievements of each student. Per Board Policy 5127, the Graduation Ceremony is considered a privilege reserved for students who have completed all graduation requirements and who agree to abide by school and district rules. The principal shall determine whether or not a student is eligible for the privilege of participation.

Returning to a Comprehensive High School

Most students who come to Rio Cazadero High School do so with the intention of graduating with us. Some students may wish to return to their original high school and should work with the counselor at that school to receive a detailed plan which identifies what is needed in order for the student to return. Since students are generally referred to the school for being behind in credits and the graduation requirements are somewhat different, students should be aware that it may be difficult and, in some cases impossible, to successfully make up the difference and return. It is Rio Cazadero High School’s goal to assist students in getting the best education possible and practical, whether it is here, at the originating school or through other educational options.

Student ID Cards

Student photos are taken at the beginning of each school year or when new students enroll. Students are issued ID cards and should carry their ID cards while in school. ID cards are used for textbook checkout and obtaining lunch. Lost or damaged ID cards must be replaced. A replacement card is \$5.00 and available in the office.

Medication

Please be aware that no medication (prescription or non-prescription) can be dispensed to students or allowed on the school site without the appropriate form being completed by your student's doctor and on file in our office.

A new medication form must be submitted each school year. Students requiring medication at school shall be identified to the school by the parent/guardian and physician. All student medication must be in the original container and kept securely locked in the office. Students may not carry any medication (prescription or over-the counter) with them on campus.

Eligibility to Participate

Students who wish to participate in sports, field trips or special events are expected to have good attendance and absences are to be excused and should be made up. Students must also be productive and exhibit good behavior in classes.

Rio Cazadero High School Behavior Expectations

1. Attend classes on time and maintain good attendance (at least 90%).
2. Follow all District and school rules.
3. Students must have written permission to be on a campus other than Rio Cazadero High School. **STUDENTS ARE NOT TO BE ON OR ABOUT ANY OTHER SCHOOL CAMPUS WITHOUT PERMISSION.**
4. Demonstrate respect for yourself and others. Harassment (sexual, racial, ethnic, etc.) is not tolerated.
5. Use appropriate language.
6. Cooperate with teachers and staff. Remain in class until dismissed by the teacher.
7. Dress appropriately for school.
8. Come to school "clean" of all drugs, including alcohol. Students are not to be in possession of drugs, alcohol or paraphernalia associated with those items.
9. Drive safely. Students must have a valid driver's license to drive to school. Students are not to go to their cars without a pass.
10. Smoking and/or vaping is not allowed.
11. Rio Cazadero High School is a closed campus. Students who leave during their scheduled day **MUST** check out in the office with parent/guardian permission.
12. Loitering on Bamford Drive is **not allowed BEFORE, DURING OR AFTER SCHOOL.**
13. Upon arriving at school, the student **MUST GO IMMEDIATELY** to the quad area.
14. **CELL PHONES CAN BE USED BEFORE & AFTER SCHOOL, AND DURING BREAKS. THEY ARE NOT TO BE USED OR HEARD DURING CLASS TIME UNLESS DIRECTED BY THE TEACHER.**

School administration will not be responsible for the loss or theft on any electronic devices nor will they investigate theft or damage claims. ***Pursuant to California Education Code Section 51512, the use of any electronic listening or recording device in an educational setting without prior consent of the teacher and/or the principal is prohibited. Any pupil violating this section will be subject to appropriate disciplinary action.***

15. Students are prohibited from having weapons or dangerous objects (or items that resemble them).
16. **FIGHTING IS NOT TOLERATED. All students are expected to seek nonviolent solutions to problems.**

Dress Code

Parents or guardians have the primary responsibility for appropriate standards of dress and grooming. However, as an educational entity, the Secondary Division of the Elk Grove Unified School District has the responsibility to establish and maintain standards of dress and grooming that support a positive, appropriate, and safe learning and teaching environment.

The purpose of a dress and grooming code is to facilitate education, not to inhibit any person's taste in attire or appearance. Students should be clean and neatly dressed in a manner that will be appropriate to the school setting, not hazardous to the health and safety of the students, and not disruptive or distracting from the educational program of the school. In addition, no articles of clothing, apparel or school materials, including hats, backpacks, and binders, may have pictures, printing, or writing that is crude, vulgar, profane, sexually suggestive, racially, ethnically, or religiously intolerant, that contain images of weapons, tobacco, drugs and/or alcohol, or which the school's administration reasonably predicts will disrupt the learning environment.

Specifically, the students at Rio Cazadero High School are expected to abide by the following dress code:

1. PANTS, SHORTS, SKIRTS:

- No undergarments showing
- No holes, rips or frays higher than mid-thigh.
- No "sagging pants"
- No "short shorts" or "short skirts." Shorts, skirts and dresses must not be shorter than mid-thigh.
- No pajamas except for flannel pajama bottoms during designated spirit days
- Belts must be tucked around the waist.

2. TOPS, SHIRTS, BLOUSES:

- No undergarments showing (including clear bra straps)

- No bare midriffs: tops must completely cover the skin and overlap the waistband of pants, shorts, or skirts. When arms are raised above the student's head, if the garment does not fall naturally below the midriff area, the student is in violation.
- No low cut tops
- No "see-through" or fishnet fabrics
- No halter tops, strapless tops, off the shoulder tops, or bra-like tops
- No muscle shirts

4. HAT/HEAD COVERING POLICY:

The Elk Grove Unified School District allows students to wear certain types of hats on campus to protect them from damage caused by exposure to the sun. Bandanas are not permitted on campus.

Please note that teachers may prohibit the wearing of hats within their individual classrooms as consistent with their respective classroom policies.

Students failing to comply with the dress code will be given a chance to comply and may be asked to call their parents or guardians to bring a change of clothing. They may have inappropriate items confiscated, or in the case of repeated violations, may be subject to progressive disciplinary consequences.

BP 5131.8: Mobile Communication Devices

(Full policy available at <https://www.egusd.net/District/About-Egusd/Board-of-Education/Board-Policies/Index.html>)

"Mobile Communication Device" means any portable electronic device capable of transmitting or receiving data in the form of a voice, text message, or capable of accessing the Internet. This includes, but are limited to cell phones, smartphones, smart watches or other like devices, and earbuds.

Students in grades 9-12 may use Mobile Communication Devices on campus during non-instructional time, as long as the device is utilized in accordance with law and in accordance with Student Technology Acceptable Use Agreement. Students may use a mobile communication device during instructional time with teacher permission.

All students must comply anytime school personnel directs them to stop use of their mobile communication device. If the device is observed afterwards, the device shall be confiscated until picked up by parent/guardian/caregiver or as determined by the school administrator.

When a school administrator has a reasonable suspicion that a search of a student's mobile communication device will turn up evidence of the students violation of the law or school rules, the school administrator may conduct a search of the device.

The District is not responsible for the students' lost or stolen mobile communication devices.

Positive Behavior Intervention Systems (PBIS)

Rio Cazadero High School has adopted the PBIS program which utilizes a positive school wide behavior model. **Respect Integrity Own It** is our motto. Students, teachers and staff are expected to:

Respect

Use your manners

Enter and exit quietly

Use school appropriate language

Be considerate of others

Check your voice volume level

Respect the diversity of others

Be mindful of personal possessions

Greet others

Integrity

Do your OWN personal best work

Know and follow classroom expectations

Attend daily on time and ready to learn

Pick up after yourself

Own It

Accept responsibility for your behavior

Be an advocate for yourself

Be involved in your grad plan

Manage your time

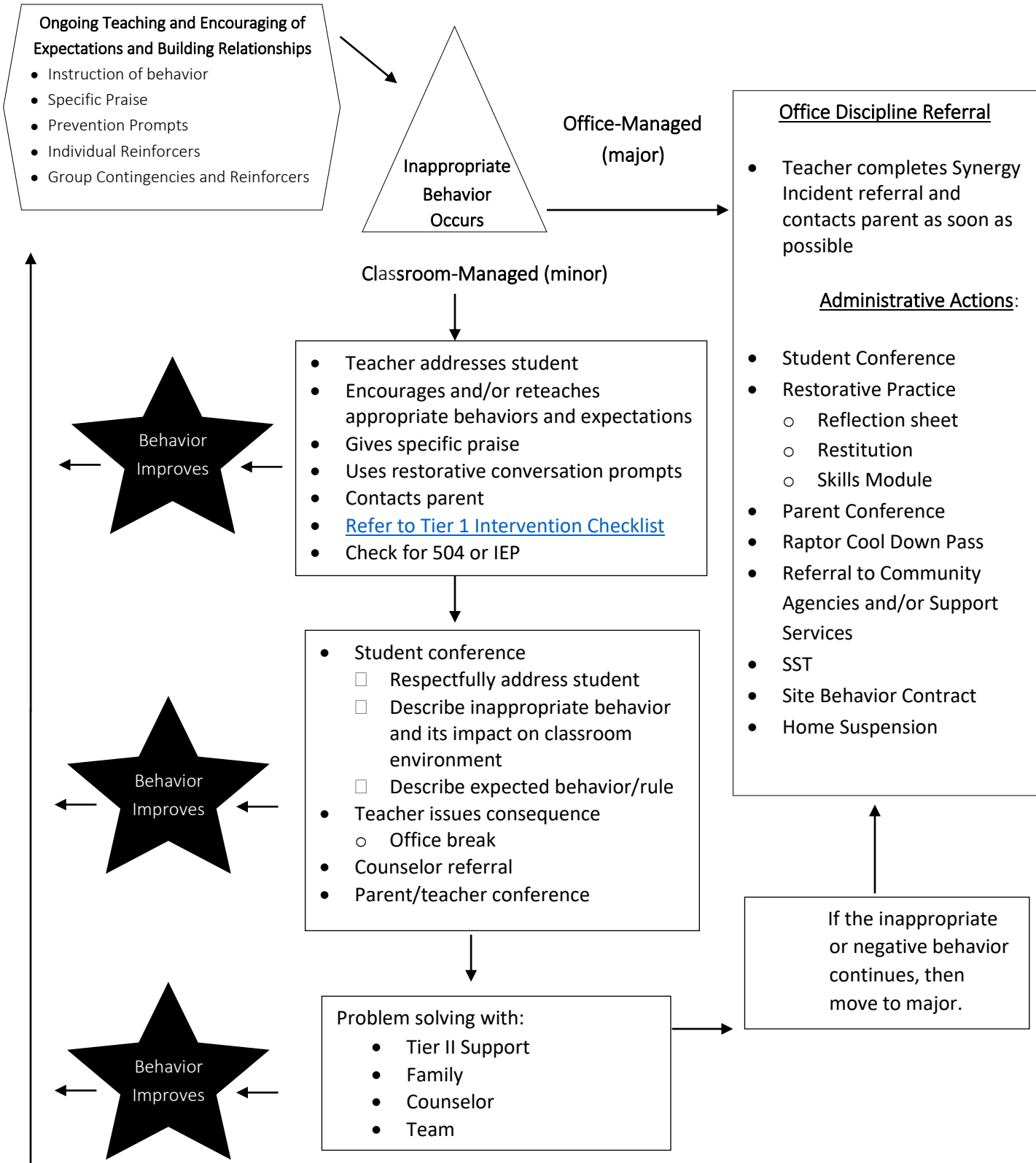
Be an active learner

Be mindful of others' personal space

If at any time, you believe the student is having suicidal ideations, contact the counselor or administration IMMEDIATELY.

RCHS Discipline Process: Flowchart

Discipline Process
Continuum of Support for Discouraging Inappropriate Behavior



Prohibition on Possession and Use of Tobacco and Nicotine Products

District policy and the Education Code prohibit the possession, use, manufacture, distribution, or dispensing of tobacco and nicotine products at school or during school related activities. The District defines “tobacco and nicotine products” as a lighted or unlighted cigarette, cigar, pipe or other smoking product or material, smokeless tobacco in any form, and electronic cigarettes. “Electronic cigarettes” are defined as battery-operated or other electronic products designed to deliver nicotine, flavor, and other chemicals by turning the substance into a vapor that is inhaled by the user, including, but not limited to electronic vaping devices, personal vaporizers, digital vapor devices, electronic nicotine delivery systems, and hookah pens.

Students determined to have used or to be in possession of tobacco or nicotine products at school or school related activities may be subject to discipline under District policy, Education Code 48900(h), and/or other applicable laws. Students determined to have used or to be in possession of products at school or school related activities that can be used to consume and/or use tobacco or nicotine products, including but not limited to “electronic cigarettes” as defined above, but which do not contain tobacco, nicotine, or any other controlled substance, may be subject to discipline under District policy, Education Code 48900(k)(1), and/or other applicable laws. [E.C. 48901]

Prohibition of Discrimination, Harassment, Intimidation and Bullying, and Related Complaint Procedures

District programs and activities shall be free from discrimination, including harassment, intimidation and bullying based on a student’s actual or perceived disability, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics. The district has a policy of nondiscrimination in accordance with federal law and Title IX, and also prohibits sexual harassment of or by any student or by anyone in or from the district. More detailed information regarding the district’s prohibition of discrimination, harassment, intimidation, and bullying or the prohibition against sexual harassment is contained in the district’s Parent & Student Handbook and is also available on the district’s website.

Parents, students and staff should immediately report incidents of alleged discrimination, harassment, intimidation and bullying or sexual harassment to the Principal or designee. Students, parents, guardians or any other individuals having questions or concerns or who may wish to file a complaint are urged to first contact the Principal or designee, but if your concerns are not resolved, you may also contact the Associate Superintendent for Human Resources, at (916) 686-7795, for matters involving a potential complaint or concern regarding a district employee. You may contact the Associate Superintendent for Pre-K-6 Education, at (916) 686-7704 regarding a potential complaint or concern related to a PreK-6 student (or students); and you may contact the Associate Superintendent for Secondary Education, at (916) 686-7706, regarding a potential complaint or concern related to a student (or students) in grades 7-12. No one shall be retaliated against for reporting any incident of alleged discrimination or harassment, and complainants’ identities will be kept confidential to the extent practical in the course of investigating the incidents of alleged discrimination, harassment, intimidation and bullying or sexual harassment.

Pursuant to California Education Code 221.5, a pupil shall be permitted to participate in sex-segregated school programs and activities, including athletic teams and competitions, and use facilities consistent with his or her gender identity, irrespective of the gender listed on the pupil's records. Questions regarding the foregoing rights shall be directed to your Principal or Vice Principal.

Uniform Complaint Procedures

The Elk Grove Unified School District has the primary responsibility to insure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying, complaints alleging violation of state or federal laws governing educational programs, and complaints alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities.

The district shall use the uniform complaint procedures to resolve any complaint alleging unlawful discrimination, harassment, intimidation, or bullying in district programs and activities based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics.

Uniform complaint procedures shall also be used to address any complaint alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, the requirements for the development and adoption of a school safety plan, and state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, special education programs, homeless education, foster youth services, reasonable accommodation for a lactating student on a school campus, assignment of a student to a course without educational content for more than a week in one semester or to a course the student has previously completed, noncompliance with the physical education instructional minutes for students in elementary school, alleged retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy, and noncompliance with the Local Control and Accountability Plan (LCAP).

More detailed information regarding the Uniform Complaint Procedures, including the timeline for resolving complaints and the complaint appeal process, is contained in the district's Parent & Student Handbook. If you have questions regarding the Uniform Complaint Procedures, you can contact the district's Legal Compliance Specialist in Human Resources at (916) 686-7795.

Challenging Student Records

Procedures for Challenging Records

The custodial parent/guardian of any student may submit to the Superintendent or designee a written request to correct or remove from his/her child's records any information concerning the child which he/she alleges to be any of the following: (Education Code Section 49070; 34 CFR 99.20)

1. Inaccurate
2. An unsubstantiated personal conclusion or inference
3. A conclusion or inference outside of the observer's area of competence
4. Not based on the personal observation of a named person with the time and place of the observation noted
5. Misleading
6. In violation of the privacy or other rights of the student
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5125 - Student Records)

Any student who is 19 years of age or attends a postsecondary institution shall have the sole right to challenge the contents of his/her records in accordance with the following procedures. (Education Code 49061, 49063)

Within 30 days of receiving a request to correct or remove information from a record, the Superintendent or designee shall meet with the parent/guardian and with the district employee who recorded that information. (Education Code Section 49070)

If the challenge involves a student's grade, the teacher who gave the grade shall be given an opportunity to state orally, and/or in writing, the reasons for which the grade was given. In the absence of clerical or mechanical error, fraud, bad faith or incompetency, the student's grade as determined by the teacher shall be final. (Education Code Section 49066)

(cf. 5121 - Grades/Evaluation of Student Achievement)

Resolution of Challenge/Appeals

After considering all relevant information, the Superintendent or designee shall sustain or deny the parent/guardian's allegations. (Education Code 49070). If the Superintendent or designee denies the allegations, the parent/guardian may, within 30 days, appeal the decision in writing to the Governing Board. (Education Code Section 49070)

ESSA Parents Right to Know

The Elk Grove Unified School District is very proud of the performance of students in our schools, and we commend you, the parents, for your excellent support of academic achievement. The ESSA, "Every Student Succeeds Act," requires that parents, upon request, should be informed about the qualifications of their children's teachers.

As a parent, you have the right to request the following information regarding the professional qualifications of your child's teacher:

1. The college degree major of your child's teacher and any other graduate certification or degree held;

2. Whether the State of California has licensed or qualified your child's teacher for the grade level and subjects taught;
3. Whether your child's teacher is teaching with an emergency credential;
4. Whether your child is provided services by paraprofessionals, and if so, their qualifications.

Information about the teacher's qualifications can be obtained by requesting it (in writing) from the school office.

Accessibility Statement

Rio Cazadero High School welcomes those with disabilities to participate fully in the programs, services and activities offered to students, parents, guardians and members of the public. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in any program, service or activity offered to you, please contact Doug Wendle at least 48 hours before the scheduled event so that we may make every reasonable effort to accommodate you. [Government Code Section 54953.2; Americans with Disabilities Act of 2090, Section 202 (42 U.S.C. Section 12132).]

Multimedia Access information

The Elk Grove Unified School District wants you to understand there may be occasions when news media will be on school campuses to interview, photograph and videotape students for print and broadcast stories. In many cases, media presence is positive in spreading good news about our students, teachers and staff. However, there may be instances when the media seeks access to our schools on more controversial issues. At all times our goal is to maintain student security and privacy.

As with all guests visiting a school campus, Board Policy 1112 requires media representatives to register before coming on campus. At the time of registration, our staff will inform the media of our guidelines and parental preferences indicated by the Multimedia Withhold Form. School officials may refuse access to all visitors if there is a reasonable belief their presence would disrupt the school, students or employees. In order to minimize possible disruption, media representatives are strongly encouraged to make prior arrangements with the district's Communications Office.

The district uses the Multimedia Withhold Form to identify students who do not want their names or images in news stories. The district cannot guarantee the media will comply with parental preferences for news reports. On the Multimedia Withhold Form, we have included a checkbox for parents and guardians who wish to withhold authorization from news media to broadcast and/or publish photographs, film, or information identifying their child.

The same Multimedia Withhold Form contains a check box for parents and guardians who wish to withhold authorization for their children's photographs, names, artwork or writing to appear on district or school Internet sites or newsletters.

There are times when the media will interview or photograph students outside the campus. Signing our form will not apply to off campus media interactions. We encourage parents to talk to their children about possible media interactions if they do not want them interviewed, photographed or videotaped.

In the case of special education students, Board Policy 1112 states, "The student shall not be identified as a special education student without prior written consent."

School Accountability Report Cards

The current School Accountability Report Card (SARC) is available online at the Elk Grove Unified School District website at <http://www.egusd.net/academics/assessments/school-accountability-report-cards/>. A long detailed format and a short executive summary are posted for parents to learn more about the schools in our community.

Each school's SARC summarizes the school's mission, goals, accomplishments, and highlights the school's unique programs. In addition, state law requires that the SARC contain all of the following: demographic data, school safety and climate for learning information, academic data, school completion rates, class sizes, teacher and staff information, curriculum and instruction descriptions, postsecondary preparation information, fiscal and expenditure data.

The federal law, the Every Student Succeeds Act, requires that SARCs contain reports concerning the "adequate yearly progress" of students in achieving state academic achievement standards; Title I Program Improvement status; graduation rates at the secondary level; and the extent to which "highly qualified" teachers are teaching core academic subjects.

A hard copy of these reports can be requested by visiting your child's school office. Additionally, these reports have been translated in Spanish and Hmong at schools with large populations of families who speak these languages. Any questions regarding the SARCs can be answered by your child's principal or by contacting Learning Support Services at (916) 686-7712.

What If's For Students...

I don't know my schedule?

Ensure you are signed up with StudentVUE. You can check your schedule there. If you have questions, talk with any of us in the office.

I need a work permit for a job?

First, you must be offered a job. Then come to the office for a work permit application. Return it for your permit. You must maintain good attendance and grades to keep your permit.

I want to change my schedule?

Since we change schedules every quarter, students are discouraged from changing schedules after the first week of classes. All schedule changes should be made with the counselor and approved by the principal. Schedule changes are to be done during contract class.

I need to leave school early?

In order to leave early, all students need to check out in the office and receive permission from a parent/guardian. Students are encouraged to schedule appointments during non-school hours. If that is not possible, arrange to make up the time during the other part of the day.

I am late?

Don't be late! It is important to be on time to school and to all classes. Students who are late may not receive full credit for classwork.

I am absent?

Bring a note from a parent or have them call the office with the reason you were absent/late. Realize that attendance is very important and that students receive no credit if they are not in school.

What If's For Parents...

My teenager is absent today or I want to check on attendance?

Call the school office at (916) 422-3058. Also ensure that you have access to ParentVUE. ParentVUE helps parents/guardians stay informed and connected by providing day-to-day insight into your child's academic experience. You can see attendance and the student's performance in each of their classes.

I want to know what events are coming up at RCHS?

Subscribe to RCHS's website to stay up to date on events and information about our school. The website is available at <https://rchs.egusd.net>

The school calls to inform me that my teenager has missed one or more classes?

You may clear the absence on the phone. If you were unaware of the absence, notify the school so that proper follow-up can take place.

My teenager has to leave school during the day?

Call or send a note in advance. Students must check-out through the office.

My teenager is having problems in a class?

Call the school and leave a message for the teacher or counselor to call you. Staff is also available through ParentVue email or their district emails are on RCHS's website.

My teenager is having problems in several classes?

Call the school and leave a message for the counselor to call you.

There is a family problem that may affect my teenager's school performance?

Call the school and ask to speak with a counselor or administrator. We have additional supports we can provide students and families. We understand the challenges that can occur and it can be difficult to put a full effort into classes when other things are happening.

I have a question about my teenager's report card or progress report?

23-24 RCHS Parent/Student Handbook

Call the school at (916) 422-3058 and ask to speak with the counselor or leave a message for your child's teacher to call you.

I have a question about the school rules and policies?

Call and ask to speak with the principal or vice principal.

I need information on college choice and/or other postsecondary options for my child?

Call and ask to speak with the counselor.

I would like to talk to someone about tobacco, alcohol and or drugs?

Rio Cazadero High School has the Project Success program that provides information on drugs, alcohol and tobacco and helps students to make positive choices in their lives. The program offers education about these issues as well as individual and group counseling. Project Success can also refer students and families to appropriate community resources. Contact the school and ask for the Project Success program implementer for more information.

My teenager receives counseling for personal problems?

The student has confidentiality by law. Exceptions require reporting suspected physical, sexual, and/or psychological abuse. The counselor is not subject to the confidentiality law if she/he feels the student is an immediate danger to her/himself or others. The counselor will clarify with the student which matters may/may not be discussed with others.

My teenager has physical/mental health concerns and I am looking for resources to assist him/her?

Contact the school and we can help. You can also contact the Valley High Region Student Support Center for teens at (916) 681-7577. The program is established to assist with those types of situations.

I am interested in becoming involved as a parent volunteer?

THANK YOU!! Please contact the school at (916) 422-3058 so that we may discuss ways in which we might be able to best use you.